



Operations Manager

Operations Manager needed for Mc Allen, Texas. This position is responsible for the close supervision of warehouse personnel in order to facilitate timely and accurate shipping and receiving of products.

Must be able to maintain a firm hand of all aspects of operations and maintain an effective balance of communication between management and all warehouse personnel.

DUTIES include but are not limited to:

- Hands on supervision and training of warehouse personnel.
- Directs dispatching personnel to insure timely and accurate scheduling of customer shipments using customer invoices.
- Manages receiving personnel to insure proper count and physical inspection of merchandise based upon P.O.'s received and proper distribution of product to designate slot locations for stock rotation.
- Coordinates inter-company transfer of product among warehouses for customer deliveries.
- Prepares warehouse for physical inventory.
- Oversees proper warehouse maintenance and safekeeping.
- Participation in overall development of Division's Profit Planning Program and control reporting system.
- Performance of special cost studies as required (e.g. delivery, Labor sorting).
- Responsible for controlling labor.
- Selection, training development, motivation, review and control of warehouse employees to assure continuity of efficient operations.
- Requires a flexible work schedule.

KNOWLEDGE & EXPERIENCE:

Must have a minimum of 5 years warehouse management experience; background in the produce industry is a plus. Good working knowledge of Windows, Word and Excel; and course work in Business Administration would be helpful.

We offer company paid health benefits for employee and dependents; 401(K) and a competitive compensation package.

Please forward a cover letter and resume with salary history to:

Attention: Human Resource

HR@CoastCitrus.com